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| **NIPUN SAREEN**  **Contact no.: (+91)8800252424 Address:**  **Sector103 Indiabulls GURUGRAM, 122006**  **Email id: nipunsareen10@gmail.com** |

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| **CAREER OBJECTIVES** |
| To make positive contribution as part of your dynamic and well reputed organization in a position where my management, decision making and communication skills will be appreciated & enhanced. |
| **EDUCATION QUALIFICATION** |
| Qualifications College/University Specialization Year Percentage/Grade |
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| Post-Graduation-- MBA (PURSUING) NMIMS(Narsee monjee Distance learning) Marketing Management 2020-2022 |
| GRADUATION Banarsidas Chandiwala Institute of Bachelor of Business  8.1 CGPA  Professional Studies/ Guru Gobind Administration I Singh Indraprastha University (BBA)General |
| 12th VV DAV PUBLIC SCHOOL/CBSE Commerce 2015 80% |
| 10th VV DAV PUBLIC SCHOOL/CBSE -  5.8 CGPA |

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| **SUMMER INTERNSHIP** | |
| Company Name | Apex Systems Pvt Ltd |
| Project Title | A Study Of Tools Of Digital Marketing In Apex System |
| Project Guide | Mr. Dinesh Gujral (Director) |
| Learnings | * The Work Of Digital Marketing is a team work & Always Tries To Give The best of everything * To know & Learn as Each day the same task but situation are different * In dynamic environment knowing different tools of digital marketing as per requirement of different individuals |
| Recommendations | * Digital Marketing has already started in India but it is less known to Individuals due to insufficient knowledge. * It is highly recommended to use Digital Marketing as a explore & expand the business. |

**WORK EXPERIENCE**

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| Company Name | RAFFLES TOURISM SERVICE  (As a marketing Executive)  Leads with staff to develop compaigns & strategies using traditional & digital method.  Meetings with schools, companies.    Duration – September 2018 – Presently working |

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| **ACADEMIC PROJECTS** |
| Projects Topic |
| Minor Project Report Recruitment & Selection in Bharti Airtel Ltd. |
| Summer Training  Project Futures & Options in Equity Markets |
| Computer Applications  Project Delhi Tourism (Team Size-5) |
| Major Project Comparitive Analysis on Consumer perception of Dominos & Pizza Hut |

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| **COMPUTER SKILLS** |  |
| Sound Knowledge of | Ms-Word, Ms-Excel, Ms-PowerPoint, HTML |
| Typing speed | 40 w/pm |
| Any Other skill | Well experienced with the use of Internet surfing and data collection. |

CERTIFICATIONS -

Certificate Course of DIGITAL MARKETING online from Swayam ( 6 months course)

Certificate Course of FUNDAMENTALS OF DIGITAL MARKETING (Google)

Extra Curriculum Activities –

Learned French from Bharti vidya bhawan ( 6 months course)

Participated in Shiamak Dawar summer funk Dance classes

Was a member of Social Group in College

Attended workshop & Seminar in college

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| **HOBBIES** |
| * Playing Football * Watching Movies * Listening to Music * Travelling |

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| **PERSONAL INFORMATION** |  |
| Date of Birth | 10/02/1997 |
| Personal Qualities | Ambitious, Hardworking, Well Disciplined, Positive Thinking, Flexible, Good Communication skills, Soft spoken, Good oral & Written Skills,Leadership skills,Listening skills & Find new ways / techniques to work in a dynamic environment |
| Gender | Male |
| Mother Tongue | Hindi |
| Languages Known | English, Hindi,Punjabi |
| Father’s Occupation | Businessman |
| Mother’s Occupation | Housewife |